

St James United Church
ANNUAL REPORT 2011

YOUR NEIGHBOURHOOD CHURCH SINCE 1908

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MINISTER'S REPORT

Greetings to you and your family for a happy and healthy 2012!

2011 was a fulfilling and active year for our church family, as we continued to strive to be followers of Jesus Christ in this time and place - here at St. James, and beyond the four walls of our building.

We launched our **Vision 2015** a year and a half ago, and it is wonderful to see how many of our goals have become realities! Please make the time to review your Vision 2015 document to see if there are any projects or ministries that you would like to work toward in 2012.

It was a true pleasure and a privilege to welcome new members this past year through baptism, transfer of membership and confirmation. We also continued to give thanks for faithful members. We visited and offered support for those in our community who were ill, and we grieved for those who died. St. James is truly a congregation that cares about one another, our greater community, our global neighbours and creation.

After a congregational meeting in the spring, we began rental negotiations with **The New Canadian Centre**. Our plan is to lease the third floor of our building to them by September 2013. They are a wonderful non-profit group that cares for new immigrants and refugees in a large variety of ways, and their philosophy of helping others fits in well with our Christian call to love and serve our neighbours.

With great help from the Kenner Collegiate Horticulture Program we were able to create a Community Garden on the grounds of the west side of our sanctuary.

In June the Worship Committee led the congregation through a survey about our worship services and our worship space, and we have been able to implement many of the suggestions that you made and continue to work on others. Thank you for your input!

The Board of Trustees launched a **Legacy Gifts Program** that will help us to proactively and strategically plan for our future.

We ended our church year with an \$8,000 surplus! On top of that, we were also able to fully repay the money that we borrowed from our GIC's. Our weekly donations also continued to go up in 2011. Congratulations and thank you!

I would like to extend my gratitude and appreciation to the many groups, committees and individual members of St. James for the countless hours you volunteer your time for such a variety of ministries. So many of you work quietly behind the scenes to ensure that our church is a healthy, welcoming and vibrant place to be.

This has been a big year of change and transformation amongst the staff as we bid farewell to Shirley Robertson, Deborah Carew and Sheryl Nimigon. We wish them all well in their future endeavours. We were delighted to welcome the Hiscox Family in September, as well as Robin Finch in late December to our staff team! I thoroughly enjoy working with the staff here at the church and appreciate the gifts, skills, and expertise that each one of them brings to their work. It is a privilege to be part of such a great team!

It remains an honour for me to be your minister. Thank you for the love, care and concern that you so generously share with my family and with me. I look forward to continuing our faith journey together!

Reverend Julie van Kaaften

ANNUAL CONGREGATIONAL MEETING MINUTES - FEBRUARY 27, 2011

Present: Sandy Hill, Karen Cronk, Ruth Dwyer, Shirley Rolufs, Blaine Chamberlain, Leslie Gutsole-Floyd, Peter Floyd, Eileen Stanbury, Bert Weiss, Cathy Weiss, Ron Horton, Marney Horton, Marg Nurse, Muriel Lunn, Dianne Hutchison, Norma Crozier, Bob Heron, Jack Byers, Lillian Grandy, Donald Grandy, Bert Geary, Garry Robinson, Dorothy Robinson, Opal Murphy, June Millett, Allen Millett, Paul May, Lynda Parker, William Bott, Don Hess, Jeff Stewart, Helen Stewart, Reta Wallace, Kim Rutherford, Elizabeth Stillman, Nancy Sutherland, Jane Jackson, Jeanne Ellis, Marg Borland, Marion Frey, Shirley Lowes, Jim Lowes, Floyd Sutherland, Julie van Haaften, Leigh Doughty.

1. Call to Order

The meeting was called to order at 11:10 am. in the church sanctuary. Sandy Hill welcomed everyone to the meeting and presented the call to order.

2. Election of Chair and Secretary for the Congregational Meeting

Moved by Elizabeth Stillman, seconded by Lynda Parker

**that Rev. Julie van Haaften chair the Annual Congregational Meeting;
that Leigh Doughty act as secretary for the Annual Congregational Meeting.**

CARRIED.

3. Minutes of Previous Congregational Meeting, Feb. 21, 2010

Moved by Bob Heron, seconded by Marney Horton

that the Annual Congregational Minutes of February 21, 2010 be approved.

CARRIED.

4. Auditor's Report

Moved by Jim Lowes, seconded by Floyd Sutherland

that the auditor's report presented on behalf of Ken Hawthorne, Frank Lamoureux and Ron Horton, as of January 15, 2011 be received. CARRIED.

5. Nominations Committee – Sandy Hill

Sandy Hill advised of several changes to the Nominations report as follows:

Delegate to Presbytery – Elizabeth Stillman will substitute for Tanya Cowbrough

Molly James has resigned from Ministry and Personnel.

Sally Hansen has withdrawn from the Christian Education Committee.

Moved by Sandy Hill, seconded by Karen Cronk

that the nominations report be received. CARRIED.

6. Financial Report – Ron Horton- Treasurer

Ron Horton presented the financial report as at December 31, 2010.

Assets and liabilities as of December 31, 2010 assets were down \$30K.

The general account closed out at \$232,528, with a deficit of \$24,051; however, due to cash of GIC of \$34,156, we closed out with a surplus of \$10,105.

As of January 1, 2011, we have repaid \$15K of the borrowed GIC.

Ron highlighted the donations from the various envelope givings throughout the year, with the majority being donated to the general fund. Eighteen people used the pre-authorized payment plan (PAR) in 2010.

Project 101 raised \$137,212 during the past two years, used for church capital renovations.

Moved by Sandy Hill, seconded by Shirley Rolufs

that the 2010 financial reports be received. CARRIED.

7. Budget for 2010 – Ron Horton – Treasurer

Ron highlighted the budget for 2011, built on actuals from 2010. A surplus of \$127 is projected. A breakdown of staff salaries was noted. We will work to increase those using PAR.

Moved by Cathy Weiss, seconded by Nancy Sutherland

that the 2011 budget be approved. CARRIED.

8. Annual Reports of Committees

The annual reports of all committees were presented.

Karen Cronk reported on a correction to the UCW report regarding income. The expense for kitchen, PST and gifts should read \$1,158.

Moved by Karen Cronk, seconded by Ruth Dwyer

that the UCW report be received. CARRIED.

Moved by Ron Horton, seconded by Karen Cronk

that the remaining committee reports be received. CARRIED.

9. Nominations and Election of Auditors

The Chair took nominations from the floor for auditors for 2011.

A nomination was received from the floor for Peter Floyd. Peter agreed to let his name stand.

A nomination was received from the floor for Dianne Hutchison. Dianne agreed to let her name stand.

Moved by Marg Borland, seconded by Jeff Stewart

that Peter Floyd and Dianne Hutchison be appointed as auditors for 2011.

CARRIED

10. Appreciation

Marney Horton took the opportunity to extend thanks to the staff of St. James United Church for their dedication and work during 2010. Our St. James staff is always welcoming, efficient and effective in their work.

11. New Business

The Chair called for new business

There was no new business.

12. In Memoriam

The Chair read the names of those in memoriam for 2010:

Roy Bertram Murduff; Lloyd Samuel Prophet; Christine Ruth Ronco;

Mary Ruth Rutherford; Jean Van Dompsele; Lenora Auston; Grace Alberta Roberts;

Irene Montgomery; Cecil Clarence Nayler; Verna Gladys Rolufs;

William (Walter) Houston Murphy

We continue to hold these families in our thoughts and prayers.

Motion for Adjournment

Moved by Floyd Sutherland, seconded by Marg Nurse

that the Annual Congregational Meeting adjourn at 11:34 am. CARRIED.

CONGREGATIONAL MEETING - SUNDAY, JANUARY 30, 2011

Present: Dorothy Floyd, Peter Floyd, Leslie Gutsole-Floyd, Leigh Doughty, Dell Shaw, Nancy Sutherland, Floyd Sutherland, Ken Hawthorne, Reta Wallace, Shirley Rolufs, Marney Horton, Ron Horton, Dianne Hutchison, Norma Crozier, Norm Scott, Karen Scott, Wimpy Borland, Marg Borland, Zella Hall, Ted Hall, Lynda Parker, Clarence Porter, Wayne Dominick, Ruth Dwyer, Bob Heron, Clara Heron, Sandy Hill, Lloyd Hill, Lenora Blackmore, Jack Byers, Karen Cronk, Muriel Lunn, Lenora Lamoureux, Frank Lamoureux, Dorthy Robinson, Garry Robinson, Opal Murphy, Elsie Killingbeck.

Three congregational meetings were held at St. James United Church to discuss whether or not to include same-gender marriage in our Marriage Policy. The meetings were held after our Worship Services on Sunday, January 16th, 23rd, and 30th.

At the conclusion of our meeting on January 30th, the following motion was presented by Sandy Hill and seconded by Ron Horton:

“That same gender marriage be included in our marriage policy at St. James United Church.”

A vote was held by secret ballot and the motion was passed.

The meeting was ended with a prayer by Rev. Julie.

CONGREGATIONAL MEETING - SUNDAY, JUNE 12, 2011

Present: Sandy Hill, Fred Batley, Marney Horton, Nancy Sutherland, Dell Shaw, Peter Floyd, Leslie Gutsole-Floyd, Shirley Rolufs, Bill Bott, Lynda Parker, Blaine Chamberlain, Bert Geary, Jean Hughes, Marg Nurse, Simon Lyons, Cheryl Lyons, Ken Hawthorne, Doug Lucy, Karen Cronk, name unknown, Don Grandy, Lillian Grandy, Mary Bedford, Carl Bedford, Ethel Stanbury, Eileen Stanbury Fred Stanbury, Cairn Schizkoske, Roland Schizkoske, Don Hess, Phyllis Hess, Nancy Watkins, Violet Seaborn, Leigh Doughty, Ron Horton, Allen Millett, June Millett, Dianne Hutchison, Muriel Lunn, Karen Scott, Ted Hall, Zella Hall, Edith Newell, Doris O'Brien, Bernie O'Brien, Norma Crozier, Don Roberts, Tanya Cowbrough, Betsy Ann Gynane, Kim Rutherford, Joan Clements, Christena Jarvis, Jeanne Ellis, Marg Borland, Dale Noble, Jane Jackson, Pauline O'Dell, Jim Lowes, Shirley Lowes, Clara Heron, Ruth Dwyer, Helen Stewart, Jeffrey Stewart, Don Johnston, Wayne Dawson, Dorothy Robinson, Garry Robinson, Floyd Sutherland, Beryl McClenaghan, Opal Murphy, Madeline Downer, Jean Sloan, Norma Campbell, Harry Campbell, Roxanne Murduff, Clarence Porter, Bert Weiss, Cathy Weiss, Sheila Roberts, Jeff Roberts, Dorothy Rowan-Floyd.

Sandy Hill, Chair of the Board, called the meeting to order at 11:08 a.m. The United Church governing by-law indicated that a minimum of twenty members constituted a quorum. There were eighty-one members in attendance, therefore, quorum was achieved.

Reverend Julie van Haften opened the meeting with a prayer.

Ron Horton, Treasurer, outlined our current financial situation at St. James United Church and presented a proposal which may be a means to increase our income on a regular basis. The proposal is to rent the entire third floor of St. James United Church. If successful, such project would commence in June 2012. Though they could not reveal the identity of the leasee, they advised a non-profit organization may be interested in renting the space. We will ensure that the mandate of any interested party is complimentary to the mandate of the church. Any interested party would be required to pay for their own renovations. St. James would be required to pay any applicable legal fees and rezoning fees for the space. The stained glass window would remain as is in the Wesley Hall. This third floor area would be rekeyed to ensure security from the remainder of the church. Ron advised we hope to generate approximately \$25,000 in revenue each year.

The St. James Players would be relocated to the basement as well as the Sunday School.

Ron advised as this is such an important decision we have come to the congregation for direction on the matter.

Ron outlined four recommendations to present to the congregation in a motion as follows:

1. that an ad hoc committee be formed to investigate the possibility of leasing the third floor of St. James United Church including Wesley Hall.
2. that St James United Church pursue a tenant for the third floor.
3. that St. James United Church apply for a rezoning of the property from the City of Peterborough.

4. that the Board of Trustees enters into a 10-year agreement for the space.

Moved by Betsy Ann Gynane, seconded by Jean Hughes

that the vote regarding the proposed use of the third floor of St. James United Church be taken by secret ballot. CARRIED.

The following comments were made during the congregational discussion

- Any St. James United Church Archives can be transferred to the Ontario Archives where they will be properly recorded and stored.
- It would be challenging for St. James Players to fit in the proposed space on the lower level.
- The non-profit group interested in the space cannot be named for privacy reasons. They are funded municipally, provincially and federally and are non-profit. There are variables around available funding and whether they could afford to make the renovations to move into the third floor space. They have outgrown their current space.
- Many local churches in Peterborough have recently had to make similar decisions.
- There will be challenges between all users at St. James United Church as the space will be limited. It is hard to find space now to do things.
- There were questions about the rezoning. There are other small businesses in the area that have received similar rezoning. We are currently zoned for: a park, arena, recreation centre, library, nursery, fire hall, PUC, art gallery, museum, public administration, school, hospital, group home, home for the aged, church, monastery or place of assembly. The City has advised we need a rezoning.
- Congregation members asked if another five members could be accepted to the ad hoc committee.
- Congregation members asked what use is occurring in the priests' house across the street. It was advised they are using it for educational purposes.

Ron Horton advised we would have to wait for approval of the rezoning, and then the lease and the renovations would occur in summer 2012. He cautioned we must increase our revenue in some way to become solvent. We need to take the focus off whom we do not want to rent to and focus on viable tenants. If the rezoning is not successful it is doubtful we would pursue an appeal to the Ontario Municipal Board.

The Chair read the motion to be voted on by secret ballot, as follows:

1. that an ad hoc committee be formed to investigate the possibility of leasing the third floor of St. James United Church including Wesley Hall.

2. that St James United Church pursue a tenant for the third floor.

3. that St. James United Church apply for a rezoning of the property from the City of Peterborough.

4. that the Board of Trustees enters into a 10-year agreement for the space.

The Chair asked everyone to cast their secret ballot and hand it to the centre aisle for collection. The ballots were collected and counted immediately. The Chair announced the results as follows:

67 for yes to proceed

10 for no

There were no blank ballots. CARRIED.

The Chair confirmed we will proceed with the proposal to investigate the possible rent/lease of the third floor of St. James United Church.

Moved by Phyllis Hess, seconded by Karen Cronk

that the ballots be destroyed. CARRIED.

Moved by Jim Lowes

that this congregational meeting of June 12, 2011 be adjourned. CARRIED.

Sandy Hill, Chair

Leigh Doughty, Secretary.

NOMINATIONS COMMITTEE: BOARD & COMMITTEE POSITIONS, FEBRUARY, 2012

Addresses are Peterborough unless otherwise indicated

EXECUTIVE OF THE BOARD

Chairman	Leslie Gutsole-Floyd	904 Stewart Line, Cavan	705-944-8921
Vice Chairman			
Past Chairman	Sandy Hill	209 Dalhousie Street	705-742-7912
Secretary	Dianne Hutchison	501-470 George St. S.	705-742-6360
Treasurer	Ron Horton	1636 Waddell Avenue	705-743-8904
Minister	Rev. Julie van Haften	221 Romaine Street	705-749-0254

CHAIRPERSON OF EACH STANDING COMMITTEE (OR THEIR DESIGNATE)

Rep. of UCW	Lynda Parker	759 New Romaine Street	705-742-1983
Rep. of Men's Club	Bob Heron	696 Brealey Drive	705-742-6824
Rep. of Trustees	Al Millett	48 Ephgrave Blvd.	705-748-3499
Rep. of Presbytery	Elizabeth Stillman	2002-899 Clonsilla Ave.	705-745-2049

BOARD OF TRUSTEES

Garvin White, Honorary	635 Lillian Street	705-743-3296
Al Millett, Chair	48 Ephgrave Blvd.	705-748-3499
Carl Bedford	654 Monaghan Road	705-742-4878
Karen Cronk	1004 Barnardo Avenue	705-745-3312
Don Hess	34 Village Crescent	705-742-2866
Ron Horton	1636 Waddell Avenue	705-743-8904
Lynda Parker	759 New Romaine Street	705-742-1983
Rev. Julie van Haaften, Ex-officio	221 Romaine Street	705-749-0254

CHRISTIAN EDUCATION COMMITTEE

Chair	Eileen Stanbury	1225 Meadowview Road, Omeme	705-799-5833
	Cheryl Lyons	520 Brioux Avenue	705-760-9972
	Sally Hansen	1375 Leighton Road	705-749-0621
Rep. of Sunday School	Eileen Stanbury	1225 Meadowview Road, Omeme	705-799-5833
Rep. of Library	Lenore Lamoureux	913 Rochelle Court	705-742-4160
Rep. of UCW	Lynda Parker	759 New Romaine Street	705-742-1983
Rep. of Men's Club	Jack Byers	414 Edison Avenue	705-742-6133
Ex-officio	Robin Finch	321 Glenwood Street	705-874-9360
	Blaine Chamberlain	125 ½ Lock Street	705-741-2214
	Jason Kerr	1578 Applewood Cres.	705-874-0308
	Elizabeth Stillman	2002-899 Clonsilla Ave.	705-745-2049

MINISTRY & PERSONNEL COMMITTEE

Shirley Rolufs, Chair	403-2650 Marsdale Drive	705-741-4960
Marney Horton, Secretary	1636 Waddell Avenue	705-743-8904
Jack Byers	414 Edison Avenue	705-742-6133
Bob Heron	696 Brealey Drive	705-742-6824
Jim Lowes	671 Skyline Road, Ennismore	705-292-0707
Roxanne Murdoff	912 Northminster Blvd.	705-745-2085

STEWARDS / PROPERTY & FINANCE COMMITTEE

Dale White, Chair	1716 Waddell Avenue	705-740-1199
Karen Cronk	1004 Barnardo Avenue	705-745-3312
Floyd Sutherland	110 Creekwood Drive	705-750-0001
Ron Horton, Treasurer	1636 Waddell Avenue	705-743-8904
Fred Batley	1908 Mapleridge Drive	705-742-1474
Garry Robinson	2291 Woodglade Blvd.	705-876-8171
Sandy Hill	209 Dalhousie Street	705-742-7912

WORSHIP, MEMBERSHIP, MISSION, & SERVICES

Ruth Dwyer, Chair	198 McGill Street	705-745-4795
Leslie Gutsole-Floyd	904 Stewart Line, Cavan	705-944-8921
Marg Borland	630 Lillian Street	705-742-0743
Dianne Hutchison	501-470 George Street South	705-742-6360
Lenora Blackmore	899 Hemlock Street	705-745-7787
Jeff Stewart	680 Woodland Street	705-742-4855
Rev. Julie van Haaften	221 Romaine Street	705-749-0254
Louise Hiscox, Ex-officio	1762 County Rd. 10, R.R.#3, Cavan	705-944-5596
Ken Hawthorne	7 Springbrook Drive	705-742-7160

CLERK OF SESSION

Jack Byers	414 Edison Avenue	705-742-6133
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DELEGATE TO PRESBYTERY

Elizabeth Stillman	899 Clonsilla Ave.	705-745-2049
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NOMINATIONS COMMITTEE

Leslie Gutsole-Floyd, Chair	904 Stewart Line, Cavan	705-944-8921
Dale White	1716 Waddell Avenue	705-740-1199
Lynda Parker	759 New Romaine Street	705-742-1983
Eileen Stanbury	1225 Meadowview Road, Omemee	705-799-5833
Shirley Rolufs	403-2650 Marsdale Drive	705-741-4960
Bob Heron	696 Brealey Drive	705-742-6824
Ruth Dwyer	198 McGill Street	705-745-4795
Al Millett	48 Ephgrave Blvd.	705-748-3499
Rev. Julie van Haaften	221 Romaine Street	705-749-0254

AUDITORS FOR 2011

Dianne Hutchison	501-470 George St. N.	705-742-6360
Peter Floyd	904 Stewart Line, Cavan	705-944-8921
Ron Horton, Treasurer to Help	1636 Waddell Avenue	705-743-8904

AUDITORS FOR 2012, TO BE NOMINATED

OFFICIAL BOARD REPORTS OF COMMITTEES AND ORGANIZATIONS

BOARD OF TRUSTEES

4 meetings were held in which we:

Reviewed Project 101 covering necessary repairs as completed at a total cost of \$137,212. totally repaid in 17 months.

Considered church financing wherein we operated at a deficit in the years 2009, 2010. We were asked to give a report to the January 2010 Official Board reviewing our finances for the past 4 years and suggesting possible areas whereby financing might be improved.

Discussed Trust Funds (GIC's) for which Trustees have responsibility, being used to meet operating expenses rather than utilizing bank borrowing which is available to us. The idea is fine, saving interest charges. The problem is in being unable to pay back, thus reducing securities.

The aforementioned resulted in the Trustees making a motion, duly moved, seconded and approved whereby G.I.C.'s, restricted funds, and their reduction was not the responsibility of the Board of Trustees but rather of the Official Board.

Participated in an April letter to the Congregation requesting an increase of 16.5% in givings, where possible.

Met with Keith Stam, Financial Development Officer, Bay of Quinte and Manitou Conference, in his providing assistance to us in establishing an Estate Planning policy and procedure. Thereunder interested persons could consider Legacy giving through their wills or insurance policies to benefit St. James Church. A Trustee member, Allen Millett, furthered the development of this resulting in a letter dated October 30 mailed to our congregation. Hopefully our members and adherents will give this their consideration.

After five years as Chair of the Trustee Board I have resigned as Chair, Allen Millett becoming Chair effective January 2012.

Don Hess.

CHRISTIAN EDUCATION

The Sunday School continues to use Workshop Rotation for the sixth year. As of December 2011, enrolment was 25 children, with approx. 4-17 each Sunday. We still need at least one more Sunday School/nursery teacher so that we can separate the children into appropriate age groups. We have put \$100 per month (excluding July and Aug.) in the budget to offer an honorarium to a university student to come assist on Sundays: Annie Murro, one of the Summer Camp staff, has been helping since September. There have also been 2 Trent students volunteering in the Nursery since September.

The Skating Party was held on Feb 20th this year, and had moderate attendance. It is possible holding it on Family Day created scheduling conflicts for some families.

March Break VBS had an Easter theme in 2011. We had a good turn out each day and two volunteers.

Softball registration was down this year across the city. All children who registered for softball at St James were transferred to fill out other churches' teams this season. A parent volunteer (Macey Richardson) did act as St James Rep at the beginning of the season until we became aware that we would not be fielding any teams. Sheryl represented St James on the executive as a convener. The league is working on strategies to bring out more players for the 2011 season.

The After 4 Club prepared and sold snacks again this year at the St James Player's spring show to raise money for World Vision and Church needs, and we will do the same next year.

An Easter Shadow Play was performed Easter Sunday. The children also participated in the Palm Sunday Service and carried the symbols of Easter.

Junior Choir has been postponed pending new arrangements for youth music ministry to be arranged with the new Music Director team.

In June, the 'Tweens' also had an overnight event called "World Hunger Appreciation Night" which was their version of The 30 Hour Famine. They collected approx. \$250 for World Vision. They also helped out a great deal at the Sunday School Picnic the following day by running booths and activities for the younger children.

The Sunday School Picnic was held on June 12th at the Church. We did not book the park this year. Wimpy got us a Jumping castle that was a huge success. Following the potluck lunch, there were games for all ages and a dessert auction was held to raise money to help send youth to retreats and conferences.

We took over Knox United Church's Summer Camp in 2011. We ran six weeks of non-denominational Day Camp, July 11th to 29th and Aug 8th to 26th. We had between 9 and 22 children each week. The camp was able to pay for itself through registration fees; Municipal, Provincial and Federal grants and some donations. There was approx. \$3000 left after all expenses were covered. 4 University students were hired and several volunteers also assisted on various occasions. We consider this to be a huge success seeing that this was the first year trying a camp of this scale. Many parents have asked if

we could run the camp for more weeks. We are considering adding one or two weeks of VBS to the summer 2012 schedule.

We have continued to offer a 'Homework Club' at Keith Wightman Public School on Thursdays from 3:15 to 4:30. Jack has been sending a small snack tray from Breakfast Club for the students. Sheryl will continue to provide this service on a volunteer basis until further notice and will report to the new Youth Worker.

Private Tutoring at the church on Tuesdays wrapped up in December. 11 different students have made use of the service over 2011 with the help of 3 student volunteers from the Trent's Concurrent Teacher Education Program.

Monday and Wednesdays 3:30 to 5:30 pm we continue to offer an after school club for kids aged 6 to 12. The After 4 Club had 23 children enrolled at the end of June, with an average of 13-15 per week. There were 8-10 children coming on a regular basis from Sept to Dec of 2011. The numbers were lower this fall due to less advertising and many of the regulars from last year have moved or are too old. To respond to this, advertising for After 4 Club will be sent out in January with March Break VBS Flyer. We have had 4 volunteers from Trent this fall, as well as occasional parent/grandparent volunteers helping out on these nights.

The efforts to organize intra-presbytery youth events were fairly unsuccessful due to lack of interest but we will continue to try to make connections with other churches in the area in 2012. This may become easier now that we have some 'tweens'. In November we had 7 interested, and 5 turned out for Wednesday Youth Group with Julie and Sheryl. It was well received and they are interested in continuing in the new year, perhaps on a different night to avoid conflict with Wed. paper routes.

In December, Robin Finch was hired to replace Sheryl Nimigon as Youth Worker. Sheryl resigned her position for personal reasons as of December 31, 2011.

On December 19th, St James hosted a one day "Advent Adventures" VBS. 11 Children participated. We had one student and one parent volunteer to assist Sheryl and Robin. It was successful and raised enough money to pay for the VBS and children's Christmas gifts as well as all the materials needed for the Christmas Pageant which had dress rehearsal after the VBS.

A Christmas pageant called "The Shepherd's Daughter" was held on December 20th during the Church service. About 25 children participated. A Christmas party complete with Santa and presents (gift bags from Men's Club), was held following the pageant.

Shannon Lynch has been informed by letter, that St James will no longer be able to support a Hockey team.

We sent one student to the Youth Forum at the Conference AGM in May.

No one registered for the Fall youth retreat this year.

The Jack Byers Award, awarded annually to the student who most exemplifies Jack Byers qualities of dedication, caring, loving and displaying a Christian attitude, was not awarded in 2011.

In 2011 the CE committee freshened up the library, beginning to update the selection of books available to provide more modern, spiritually-based material. Lenore Lamoureux was Librarian for 2011. We will continue to offer a selection of books on display at the back of the Church.

Flyers advertising our family events and programs continue to be sent out to families on the mailing list on a quarterly basis as well as in the Peterborough This Week as inserts on the back of seasonal church flyers. There are also flyers available at the Church and online.

Cheryl Lyons joined CE in 2011 and we continue to invite new people to join and enthusiastically welcome volunteers, as they are greatly needed as our numbers continue to grow.

Submitted by
Eileen Stanbury
Christian Education Chair

MEMORY LANE FUND			
Committee Members:	Lynda Parker	Wimpy Borland	Jack Byers
Opening Balance	January 21, 2011		\$0.00
Donations			<u>+650.00</u>
Total			650.00
Family's Outreach			<u>-375.00</u>
Balance	December 31, 2011		<u>\$275.00</u>

CHURCH BOARD

Chair: Sandy Hill

Vice Chair: Leslie Gutsole-Floyd

There were 8 regular Board meetings held in 2011, as well as in January 3 congregational meetings on same gender marriage.

In February the Annual Congregational Meeting; in June a congregational meeting was held regarding the rental of the third floor of the church. Two Executive Board meetings were held with St. James Players Executive to re-arrange space for them. In July a full Board meeting was held to determine the hiring of a Music Director.

The congregation has enjoyed many different events throughout the year, such as the Easter and Christmas plays put on by the children, the soup and pot luck lunches after church, Fyd-L-Styx, Swing-it, Just Plain Country Dance, the Dinner Theatre, Corn Roast in September, plus many more completed projects.

Shirley Robertson (music), Deborah Carew (office) and Sheryl Nimigon (youth worker) are no longer with us. The three women have brought and shared their many talents with us and we truly wish them much success in their new endeavours.

We are very pleased to welcome the Hiscox family, with their many talents, as our music directors. We are also looking forward to working with Robin Finch who has taken on two hats – Youth Worker and Office Administrator. Welcome aboard everyone – thrilled to have you.

We are closing out our 2011 year with a financial surplus of approximately \$8,000.00. We have had a great year and everyone involved in St. James has made this possible. Congratulations to All.

Thank you for all your support over the past 3 years. I am sure you will give the same support to Leslie Gutsole-Floyd your new Chairman of the Board for 2012.

God Bless Everyone,

Sandy Hill.

MINISTRY & PERSONNEL

Shirley Rolufs, Chair

Marney Horton, Secretary

Jack Byers

Bob Heron

Jim Lowes

Roxanne Murduff

The Ministry & Personnel Committee reports as follows:

Sheryl Nimigon continued her success with the children of our congregation and the community with all the after school programs, the new Knox/St. James summer camp program and Sunday School. In December we celebrated with Sheryl, albeit with tears, at her decision to leave our employ. Deborah Carew also resigned in December. We are very lucky to welcome Robin Finch as our new Youth Worker and Office Administrator.

Following Shirley Robertson's departure at the end of June, we were very pleased in September to welcome the Hiscox family, namely Louise, Justin & Mark to our Church Staff and Family as our Music Directors, together with husband Jim Hiscox to our Choir.

We would like to take this opportunity to thank our staff, Rev. Julie, Sheryl, Robin, Louise, Justin & Mark, Lynda and Shawn for their dedication to St. James United Church and its congregation.

Thank you, Shirley Rolufs

ST. JAMES MEN'S CLUB

St. James Men's Club Executive

Bob Heron, President	Ron Horton, Treasurer	Wayne Dominick, Secretary
Jack Byers, Breakfast for Kids	Wayne Bell	Roland Schizkoske
Bill Bott, Sr.	Ken Hawthorne	Ken Heise

The Men's Club hosted the following in 2011:

February 12, 2011	Sweetheart Dinner Entertainment Fran Valois on the piano
March 2011	Breakfast at Navy Club Guest Speaker Ted Higgins
April 2011	Beef Summer Fundraiser
June 2011	Breakfast Club Volunteer Lunch at St. James
August 2011	Sunday Service Men's Club speaker John King
September 2011	Breakfast at the Navy Club Speaker Mike Pelino
October 28, 2011	Beef Dinner Speaker CEO from P.R.H.C. Ken Tremblay
December 2011	Christmas Turkey Dinner for the Kids Breakfast Program and Staff at Keith Wightman Public School

Men's Club gives yearly donations to:

- Angel Tree and needy families at Christmas \$100
- Kawartha Food Share \$100
- Support Foster Child in Haiti \$440
- St. James Church \$1,000

to go towards lighting upgrades to help reduce the hydro bill.

Men's Breakfast for Kids Program

This Breakfast program was started by Wimpy Borland and Jack Byers in 1994 and continues under the guidance of Jack Byers to whom we all owe a big thank you for a job well done.

We are now entering into our eighteenth year serving breakfast to hungry kids Monday to Friday at Keith Wightman School. The program is run by a volunteer staff of 36, both men and women, on rotating shifts, throughout the week.

We are the only program within the City of Peterborough and Peterborough County that serves a complete sit-down meal; there are 44 programs throughout the city and county.

Breakfast trays containing vegetables, fruits, cheese and crackers are supplied to each classroom for a mid-morning meal, making food available for each and every child in the school. Under the auspices Peterborough County Health Unit, we are presently feeding 30 to 40 children for breakfast each morning. This school enrolment is 224.

The Men's club sends a special thanks to all the Lady Volunteers – very much appreciated.

Submitted by Bob Heron

STEWARDS – PROPERTY & FINANCE

Chair: Dale White 705-740-1199

The Board of Stewards worked very hard in 2011 to keep our operational costs down. Our major renovation project for the year was the replacement of the lights in the large gym, the basement and main floor hallways and the Office Administrator's Office. The total cost was \$7,317.00, however we received a \$2,249.23 rebate from the Peterborough Utilities Service. Our net costs therefore were \$4,695. Our energy saving is up to 80% per light and will have a payback of approximately two years.

Our other main project for the year was working with the New Canadian Centre with a proposal to rent the 3rd floor, Wesley Hall and classrooms, to them for a period of 10 years. While it will displace the St. James Players and the Sunday School, we are working to accommodate all the groups and other renters.

Other highlights for 2011 was the installation of WiFi for computers, a reduction in the number of bulletins printed to save paper, painting the Minister's Study and Office Administrator's office, an inspection of our Church for asbestos, we hired a dumpster to clean out unwanted items, consolidated our internet and phone services with Cogeco and installed dehumidifiers in the basement.

One of our long time Stewards, Karen Cronk, has been unable to attend meetings, as she has been ill. We wish her a speedy recovery and a return to the Stewards as we need her expertise and experience.

Submitted by Dale White

UNITED CHURCH WOMEN (UCW)

“To unite women of the congregation for the total mission of the church and to provide a medium through which they may express their loyalty and devotion to Jesus Christ in Christian witness, study, fellowship, and service.”

St. James U.C.W. held 10 Executive meetings with an average attendance of 10, and 6 General meetings with an average attendance of 24.

There are 3 units and each has a group of Associate members who can't come to meetings, but help out when possible. Each unit participates in Worship, Lunch and Courtesies of General Meetings. They also help with catering, special lunches, preparing meat pies, layettes, muffin parties, Sunday morning coffee hours, and preparing and working at our Annual Tea and Bazaar. The U.C.W. also conducted one Sunday morning worship service during the summer. This year will be the 50th Anniversary of the U.C.W.

UNIT ONE: Susan Speer, Leader

Unit 1 held 10 meetings in the past year, with an average attendance of 10. The unit has supported Peterborough Youth Services and Crossroads Women's Shelter with donations. Some members are active in choirs, and support local and international charities.

UNIT TWO: Pauline O'Dell and Jeanne Ellis, Leaders

We held 8 meetings during the year, with an average of 9 present. We have 12 active members and 11 as associates who are willing to donate and help when phoned. Each and everyone is very caring, co-operative and helpful, living up to our U.C.W. motto. We donated to Our Space, Cameron House and others needing help. We also collected clothing for the layette, and the Food Bank. Some of our members volunteer at Meals on Wheels, nursing homes, Men's Breakfast Club, read for the blind, Order of the Eastern Star, and are always willing to assume responsibility when called upon. We call our members our "Found Angels from Heaven".

UNIT THREE: Karen Cronk and Doris O'Brien, Leaders

Unit 3 held 8 meetings, with an average of 12-14 people attending. We had a silent auction, and provided worship and lunch for General meeting. The unit had 2 outings during the year, at South China and at King's Crossing. We had worship every meeting, and a program. Helped with muffin parties, funeral luncheons, meat pies, coffee hour and the Tea and Bazaar.

FINANCE: Karen Cronk

Recorded monthly envelope givings to be included in Income Tax Receipts at year end. In Karen's absence, a committee consisting of Ruth Dwyer, Lynda Parker, Dale Noble and Phyllis Hess met to prepare suggested donations to our Church and the Charities which we support.

TREASURER: Phyllis Hess

Monthly treasurer's reports were prepared and presented at all Executive and General meetings. Annual Treasurer's Report was prepared for year end, as well as a summary of finances for the Annual Congregational Report. All transactions are recorded in Cash Book. All income was deposited and receipts issued; all cheques were issued as required. In Karen's absence, the Finance committee met to prepare suggested donations for year end and to prepare a budget for 2012.

I have enjoyed my work as Treasure for the past 10 years, and I know that the members will continue to support Dale Noble as she assumes these responsibilities.

FRIENDSHIP & VISITING: Pauline O'Dell

St. James U.C.W. ladies have had a very busy 2011, caring and sharing for members – home visits – 572; hospital visits – 379; nursing home visits – 203; retirement homes – 135; with over 700 phone calls and 196 other visits, such as funeral homes. Total of 2,190 visits, compared to a total of 1,730 in 2010. Well done ladies for your continued sunshine to many grateful hearts.

SUNSHINE: Elizabeth Stillman

A total of 96 cards were sent during the year to express sympathy, thinking of you, get well wishes, anniversaries, and to give encouragement. As well, working with Pauline O'Dell, all people who are now unable to actively participate in our activities were remembered with cards at special times of the church year. 41 cards were sent at Easter and 51 at Thanksgiving, along with church bulletins and news letters.

KITCHEN SUPPLIES: Sandy Hill

Supplies were purchased throughout the year as needed. A new kettle was also purchased in March.

SOCIAL FUNCTIONS: Lynda Parker

Our ladies had a very busy year, catering to two anniversary parties, Carpet Bowlers, Big Brothers and Sisters, and the Craft and Friendship Club dinners.

Muffin parties were held in February, April and October. A very successful Plant and Book Sale was held in May, and light refreshments were provided for Heritage Seedy Sunday and a United Way event. A Sears Fashion Show and Dessert Party took place in October. Beef and turkey pies were prepared and sold in January, and beef pies were made for the Bazaar in November. Sweets were donated to Knox United Church for their final service in June.

After much discussion, the U.C.W. has decided to discontinue catering dinners. The Carpet Bowlers dinner in April will be our last catered function. Many thanks for all who have contributed in any way to our social events.

SUPPLY & WELFARE:

Layettes were purchased by each unit and then put together. These were distributed through P.R.H.C. and Children's Aid.

LIFE MEMBERS:

Beryl McClenaghan has sent 32 birthday cards during the year. One member, Bessie Shortt, has died. There are currently 13 Life Members on our roll.

SPECIAL FUNCTIONS: Nancy Sutherland

The U.C.W. provided seven receptions following Funerals during 2011, two of which were for non St. James members, but had family ties to St. James. The deceased were Don Leach, Gail Sweeting, Louise Seabrooke, Ted Hall, Bessie Shortt, Douglas McIlmoyle and Jessie Curry. Our thoughts and prayers go out to these families.

I thank all those who helped with these receptions both by donating food and helping out on the day. Your assistance is greatly appreciated.

PROGRAM: Lenore Lamoureux

January – a hymn sing at General meeting.

March – Wimpy Borland and Joan Lucas gave a very interesting incite into The United Empire Loyalists.

May – Guest speaker Paula Greenwood spoke as a volunteer at Hospice, urging members to volunteer.

September – Alex and Angela Fullerton demonstrated the importance of good Foot Care.

October – Guest speaker, Ann Smith, President of St. Andrew's U.C.W. spoke and showed pictures of her experience at a Theological Summer School in Scotland.

December – We were entertained by 3 fiddlers under the leadership of Cliff Wood.

The coming year will include the leaders of each unit to help Lenore with programs.

MEMBERSHIP AND NOMINATIONS: Nancy Sutherland

2011 was a very busy year for the U.C.W. and our Executive worked well together to provide the leadership needed.

This year, we bid farewell to Ruth Dwyer and thank her for 3 years of loyal service as President. We are pleased to have Lynda Parker returning for another term as President for 2012/13. However, we are still looking for a Vice-President. Phyllis Hess submitted her resignation as Treasurer after many years of faithful service and we thank her for years of number crunching and keeping us in the black. We are pleased to welcome Dale Noble as our new Treasurer and thank her for stepping forward to fulfill this very important and busy position.

All other executive members will remain in their offices for another year. An Installation Service for the 2012/13 U.C.W. will be held on January 8, 2012 in the sanctuary. At this time a Life Membership will be presented to one of our worthy women.

TELEPHONE: Marg Nurse & Reta Wallace

Phoned everyone for monthly executive meetings.

OTHER:

Meat Pie making was organized by Lynda Parker, and many women and me of the Church took part. This is a big undertaking and we are finding it harder and harder to get help. This past month we have passed a motion that we will no longer cater to dinners. We still do funeral luncheons and anniversary parties for members and adherents.

Several ladies from U.C.W. placed flowers in the Church and helped decorate for special occasions.

Our thanks go to Ruth Dwyer who stayed for a third year as President, as we thank her for a job well done.

Helen Stewart, Recording Secretary.

Financial Summary – United Church Women – 2010 Income

Envelopes	\$3,110.65	
Donations	2,978.78	
Projects	12,969.55	
Annual Income	\$19,058.98	
Previous Balance	1,017.41	
	\$20,076.39	
GIC Matured	0	\$20,076.39
Expenses		
Administration	\$ 590.34	
Kitchen, PST, Gifts, Improvements	634.74	
Donations to St. James	10,350.00	
Outreach	6,949.15	
Annual Expenses	\$18,524.23	
GIC Purchases	0	
		\$18,524.23
Balance December 31, 2010		1,552.16
		\$20,076.39

WORSHIP & MEMBERSHIP

Worship, Membership, Mission and Service Committee – 2011

Co-chairs: Marg Borland and Leslie Gutsole-Floyd

The Worship, Membership, Mission and Service Committee has had another busy year planning and overseeing the many events that have taken place in our sanctuary.

Continuing at St. James this year were delicious soup and pot luck lunches, enthusiastic all-ages services, thought-provoking guest speakers, an Anniversary Service that featured our own members sharing their St. James' experiences, generous donations to the Angel Tree, a Blue Christmas Service for those feeling loss at Christmas time, and Christmas gifts delivered to shut-in members and friends. Seasonal flyers continue to be distributed throughout the neighbourhood inviting new visitors and detailing upcoming events. We continue to welcome new members through baptism, confirmation and transfer of membership.

New to St. James sanctuary this year is a revamped sound system and access to wireless internet. This has enhanced what we hear and see on Sunday mornings. In June, a survey was presented to the congregation. A number of directions have been, and will be, pursued as a result of congregational input and opinion.

As always, we appreciate those who contribute to Sunday morning services and the hours put in planning and organizing – Rev. Julie, Sheryl Nimigon, ushers, greeters, sound system / power point / elevator operators, Shirley Robertson, Louise, Mark and Justin Hiscox and choir members, Sunday custodian, readers, those who prepare the Communion elements, special guests – and to those who organize the schedules and contribute to the preparation of our bulletins and power point presentations. Your on-going dedication is appreciated.

The Worship Committee continues to be receptive to new ways to offer and involve our members in meaningful and spiritual worship. If you have any suggestions, please share them with a member of the committee so that they can be brought forward for consideration.

Submitted by Leslie Gutsole-Floyd

CHOIR REPORT

Music Directors: January - June - Shirley Robertson

September - December - Louise, Justin and Mark Hiscox

The choir gives musical leadership each Sunday. We are very fortunate to have Albert Moher share his wonderful talent playing the violin the first Sunday of each month.

The choir continues to work hard at learning new songs for Sunday services and special occasions. We were pleased to share our gift of music with Donwood United in November; first at Donwood and then here at St. James. During the fall we worked very hard on a wonderful new cantata. We joined with Millbrook United Choir to sing the cantata at their service and then at St. James on Dec, 11th. It was received by the congregation with a standing ovation.

The choir takes pride in decorating the church for Christmas.

After the departure of Shirley Robertson in June we welcomed a variety of organists over the summer. Then in September the Hiscox family became our music directors.

We welcome anyone who enjoys singing and is available on Thursday evenings for practice.

Submitted by Marney Horton

CHURCH ROLL

Numbers for 2010

Weddings	8
Funerals	15
Baptisms	7
Members Deceased	7
New Members	9
Members Removed by Transfer	0
Total Members as at December 31, 2010	275

BENEVOLENT FUND

Starting balance as at January 1, 2011	\$373
Closing balance as at December 31, 2011	\$447

This money is used at the discretion of the Minister to help people in need. Each time we have communion, the loose money on the collection plate that day goes into the Benevolent Fund. This fund was used four times in 2011.

ST. JAMES GROUPS AND AFFILIATES

CARPET BOWLERS

President	Lynda Parker	705-742-1983
Vice President	Shirley Lowes	705-292-0707
Secretary-Treasurer	Helen Stewart	705-742-4855

Carpet bowlers meet every Tuesday night at 7:30 from September to April. In April we have a banquet and awards night. Our numbers are down again so we only have 4 mats. We gave the church \$800 this year for use of the auditorium. Remaining funds are used for prizes, banquet and lunches. We can sure use some more bowlers. Bowling has been at St. James for well over 60 years. Let's keep it going. The cost is minimal and we do have fun! Contact one of the above and come give it a try.

Financial Report

Balance January 1, 2011		\$ 564.97
Receipts		
Fees Collected	\$1,370.50	
Banquet Guests	111.00	
Bequest from Maddie Watson Estate for new mats	2,000.00	
	\$3,481.50	\$3,481.50
		\$4,046.47
Disbursements		
Lunches & Banquet	\$632.00	
Sunshine	15.00	
Prizes, etc.	186.00	
In Memoriam Donations – 2 Members	20.00	
St. James Church	800.00	
	\$1,653.00	\$1,653.00
Balance on hand, December 31, 2011		\$2,393.47

Submitted by Lynda Parker

FRIENDSHIP CLUB CARD GROUP

President	Bev Vonsick	Treasurer	Irene Foster
Bank Balance, 2011		\$81.31	
Church Donation		- 350.00	
Christmas Dinners		- 264.00	
		\$614.00	
Receipts 2011		+574.39	
Total Funds		\$1,354.18	\$655.70
Disbursements			
Church Donation, December		264.00	
Christmas Dinners, December		350.00	
Total Disbursements		\$614.00	- \$614.00
Bank Balance, 2011			\$41.70

Submitted by Irene Foster

PRAYER GROUP

Due to lack of transportation and other health reasons we have not been holding our regular, once-a-month meetings at the church. However, we still keep in touch with each of our members via telephone and every request is held in confidence.

New members are always welcome. Please call Norma Crozier at 705-742-9969. Thank you.

Submitted by Norma Crozier

ST. JAMES PLAYERS

Chairperson: Fred Batley
Treasurer: Shirley Rolufs
Secretary: Barry Hutchinson

Big Bad Musical- Spring 2011:

Was an excellent production which was directed by Carmen Plant and Paige Hewie who did a great job for their directing debut. The cast were very enthusiastic and committed with a lot of new comers. We had a Production team which was comprised of teen agers and the board which worked very well. We had a lot of support from the parents of the cast which assisted in the success on the show. The ticket sales went very well and we had full houses for most of the shows. The only concern was with the large auditorium being double booked but we worked things out.

Chicago- Fall 2011:

After 3 years of trying to get the rights to Chicago we were able to put the show on November 2011 and with it being well known and a popular show we had 120 people audition. Ticket sales went very well at the Church box office, and really picked up the second week of the run at Showplace. It was well received by the audience and there was some concern with the content by a few patrons. Overall we were told that it is the best production to ever hit the Show Place stage. We made a profit of over \$30,000 in 2011 which we will be able to give back to the charities we sponsor and to the church.

A big thank you to the St. James Players Board of Directors, volunteers, and St. James church congregation for all you do and your continued support for our productions.

Financials for Annual Report are as follows:

Balance at December 31, 2010:	\$23,453.19
Total Receipts in 2011:	\$65,460.33
Total Expenditures in 2011:	\$47,572.88
Balance at December 31, 2011:	\$41,340.64

Comments:

It has been a very good year for St. James Players and we have had great success with the board members giving of their time and skills. We are in the midst of developing a 3 year plan for acquiring Directors and plays for the spring and fall future shows. We are working on organizing the 40 Anniversary celebrations for 2012 with the production of "White Christmas" and gala event. As a community theatre group we have provided a safe and nurturing environment for many youth from our church and local community for the past 39 years. We will be working on our structure, vision and updating the Web site in the upcoming year.

Submitted by Fred Batley

TUESDAY MORNING CRAFT CLUB

Leaders:	Lynda Parker	705-742-1983
	Opal Murphy	705-745-8698
Treasurer & Sunshine	Judy Carter	705-743-5708

Karen Cronk and Lynda Parker led our group until June, then due to Karen's illness, Opal Murphy and Lynda agreed to co-lead the group. Twelve women meet each Tuesday morning for fellowship and crafts. We welcomed two new members this year from the Knox Homemakers' Club. We continue to make knitted blankets and have taken 25 to the Youth Emergency Shelter this year. We appreciate all donations of wool and knitted squares for this project. Some ladies work on their own projects and are always willing to share ideas. New members are always welcome.

We enjoyed a lovely Christmas lunch catered by Unit Two of the UCW. We purchased three 'Sleeping Children' Bed Kits and donated \$350 to the General Fund.

Submitted by Lynda Parker

Financial Report

Balance January 1, 2011	\$ 22.69
Receipts	495.58
	<hr/>
	\$ 518.27
Disbursements	
Supplies	11.00
Donations to St. James	350.00
Sleeping Children Around the World	105.00
Guests Christmas Dinner	24.00
	<hr/>
	\$ 490.00
Balance on hand, December 31, 2011	28.27
	<hr/>
	\$ 518.27

FINANCIAL REPORTS

St. James United Church, Peterborough, Ontario
Statement of Assets and Congregational Equity
As of December 31, 2011

Net Assets/ (Liabilities)

General Funds	2011	2010
Bank account (chequing)	\$34,149	50,941
Designated funds (see below for detail)	10,092	7,388
Accounts receivable (rents)	1,023	868
Deposits held in trust (keys, weddings)	1,050	1,075
Prepaid insurance expense	2,062	1,998
Accounts payable (outstanding cheques)	(15,237)	(9,060)
Money held in trust (see below for detail)	(10,092)	(7,388)
Due to reserve fund	0	(30,000)
Total	48,376	15,822
Restricted Funds		
Bank account (savings)	\$3,247	\$668
Term deposits (GICs)	89,568	59,568
Total	92,815	60,236
Designated Funds		
Benevolent	\$447	\$373
Memory Lane	175	0
Building fund	2,675	0
Memorial flowers	234	234
Paint	240	445
Youth Band	431	431
Youth Group	285	285
Stained glass windows (in GIC)	5,270	5,270
Aylmer St. garden	335	350
Total	10,092	7,038
Restricted Funds		
Manse proceeds (in GIC)	38,000	38,000
Unallocated funds (in GICs)	51,568	21,568
Total	89,568	59,568

ST. JAMES UNITED CHURCH, PETERBOROUGH, ONTARIO
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN
CURRENT OPERATING FUND FOR YEAR ENDING DEC. 31/11

<u>RECEIPTS</u>	2011	2010
Envelope givings/donations	\$154,385	\$137,454
Loose collection	3,306	1,880
Rentals	13,885	12,659
Fundraising events	6,792	0
Interest	520	206
Organizations	28,790	19,840
Summer camp	11,050	0
Other (miscellaneous)	8,764	17,267
Total	227,495	189,306
<u>EXPENSES</u>		
Salaries/housing	124,251	123,722
Benefits/allowances	24,262	28,841
M & P committee	853	425
Search committee	0	0
Worship Committee – general	1,533	1,668
Honoraria – speakers	910	784
Honoraria – music	870	1,018
Choir supplies	0	632
Instrument maintenance	429	732
Christian Education	459	1,129
Summer camp (excl. salaries)	720	0
Advertising	1,370	688
Fuel/utilities	22,643	20,727
Office/phone/postage/supplies	9,558	8,647
Insurance	4,885	4,628
Repairs/maintenance/janitorial	9,162	5,600
Elevator	1,552	936
Presbytery	6,884	6,884
Fundraising	194	0
Other (miscellaneous)	2,199	5,701
Third floor renovations	5,960	0
Bank/PAR	424	379
ADP	254	216
Total	219,372	213,357
Surplus/ (deficit)	8,123	(24,051)

**Notes to Financial Statements
December 31, 2011**

1) Significant Accounting Policies

a) These financial statements are comprised of the accounts under the control of the Church Board. They do not include the assets, equity, receipts, or disbursements of any of the Church organizations (e.g. - UCW, Men's Club, etc.).

b) Expenditures of a capital nature are written off in the year of acquisition.

2) Mission and Service

All Mission and Service receipts are forwarded to the United Church of Canada at the end of the month in which they are received. Money received for the food bank is forwarded to Kawartha Food Share on a quarterly basis.

3) Manse Proceeds

The proceeds from the sale of the Princess St. manse (\$38,000) are invested in a GIC. The interest earned on this GIC is included in the current operating fund receipts. St. James Church requires the approval of Peterborough Presbytery before it can use any of this money.

4) Contributions of organizations are as follows:

<u>Group</u>	<u>Operating Fund</u>		<u>M & S</u>		<u>Total</u>	
	2011	2010	2011	2010	2011	2010
United Church	\$10,000	\$7700	\$4010	\$5030	\$14,010	\$12,730
Women						
St. James Players	\$15,000	\$10,000			\$15,000	\$10,000
Friendship Card	\$950	0			\$950	0
group						
Men's Club	\$1690	\$1000			\$1690	\$1000
Tuesday am crafts	\$350	\$275			\$350	\$275
Carpet Bowlers	\$800	\$900			\$800	\$900
	\$28,790	\$19,875	\$4010	\$5030	\$32,800	\$24,905

In addition, the UCW also donated \$100 to the Benevolent Fund and \$150 to the Memory Lane Fund, for a grand total of \$14,260.

Statement of Changes in Restricted Funds for the year ending Dec. 31, 2011

	Balance on Dec. 31/10	Receipts	Disbursements	Balance on Dec. 31/11
Manse proceeds	\$38,000			\$38,000
Other restricted funds	\$22,236	\$29,332	\$0	\$51,568
Total	\$60,236			\$89,568

- GICS: 1 - \$38,000 maturing on Nov. 16, 2012.
 2 - \$10,000 maturing on Jan. 20, 2012.
 3 - \$5,000 maturing on Feb. 9, 2013.
 4 - \$3,568 maturing on June 6, 2012.
 5 - \$13,000 maturing on June 24, 2012.
 6 - \$5,000 maturing on Dec. 21, 2012.
 7 - \$5,000 maturing on Dec. 21, 2012.
 8 - \$10,000 maturing on Dec. 29, 2012.

ENVELOPE EARNINGS BREAKDOWN FOR 2011

	2011	2010
Anniversary	\$158	\$599
Christmas	\$100	\$2,556
Easter	0	\$3,376
General Fund	\$234,565	\$129,214
Good Friday	0	\$791
Initial Offering	\$377	\$207
Thanksgiving	\$25	\$611
Total	\$235,225	\$137,354

*Note: Much of the money designated for Anniversary, Christmas, Easter, Good Friday, and Thanksgiving was applied to the general fund in 2011.

**MISSION AND SERVICE FUNDS – RECEIPTS & DISBURSEMENTS
FOR THE YEAR ENDING DECEMBER 31, 2011**

Receipts	2011	2010
Envelopes	\$6,659	\$6,206
Loose change (2 nd Sunday each month) (was cancelled after February 2011)	\$60	\$905
UCW	\$4,010	\$5,030
World Development (African Relief)	\$25	\$1,345
Sunday School	\$2	\$31
Fundraisers (Blue Jays game)	\$125	\$689
Pennies For Missions	\$4	\$2
After 4 Club	\$257	\$23
Angel Tree (not all Angel Tree money goes through the accounting books)	\$25	\$35
Benevolent	\$374	\$432
Food Bank/White Gift (not all White Gift money goes through the accounting books)	\$417	\$614
Total	\$11,958	\$15,312
 Disbursements		
Mission and Service	\$10,860	\$14,068
Fundraising costs	0	0
Angel Tree	\$25	\$35
Benevolent	\$300	\$432
Food Bank/White Gift	\$417	\$614
World Development (World Vision, African Relief in 2011)	\$225	\$1,345
Total	\$11,827	\$16,852

Summary of Envelope Givings for the Year Ended Dec. 31, 2011

Annual Offerings	Number of Donors (includes members and non-members)	
	2011	2010
\$1 – 199	90	197
\$200 – 399	26	25
\$400 – 599	20	21
\$600 – 799	10	10
\$800 – 999	10	9
\$1000 – 1199	7	10
\$1200 – 1399	13	6
\$1400 – 1599	4	5
\$1600 – 1799	5	4
\$1800 – 1999	3	5
\$2000 – 2499	6	5
\$2500 – 2999	5	6
\$3000 – 4999	7	10
\$5000 and up	3	5
Total number of givers	209	318

(this includes temporary givers such as those who attended funerals, fundraisers, etc.)

Total number of envelope holders in 2011: 142 (included in 209 above) (2010 was 130)

Average donation per envelope holder in 2011: \$1087 (2010 was \$1324)

Number of envelope holders on Pre Authorized Remittance Dec. 31/11: 23 (Dec. 31, 2010 was 18)

Mission and Service

	2011 budget	2011 actual	2010 actual	2010 budget
M & S income	\$17,000	\$10,860	\$14,068	\$16,000
M & S disbursed		\$10,860	\$14,068	
Balance		0	0	

St. James United Church 2012 Budget

Item	2009 Actual	2010 Actual	2011 Budget	2011 Actual	2012 Budget
Mission and Service	18,268	14,068	17,000	10,860	11,000
Receipts					
envelope givings/donations	116,778	137,454	160,000	154,388	158,000
loose collection	3,578	1,880	2,000	3,306	3,300
rentals	9,271	12,659	13,000	13,885	14,000
fundraising events	0	0	0	6,792	2,500
interest	2,469	206	200	520	550
organizations	19,266	19,840	19,527	28,790	29,000
summer camp	0	0	0	11,050	11,400
other (misc.)	14,281	17,267	16,000	8,764	8,800
<u>total receipts</u>	165,643	189,306	210,727	227,495	227,550
Expenses					
salaries/housing(incl. camp)	130,617	123,722	118,919	124,251	134,400
benefits/allowances	incl.	28,841	27,060	24,262	26,000
M & P Committee	211	425	200	853	550
Search committee	1,171	0	0	0	0
worship committee - general	1,266	1,668	1,900	1,533	1,600
honoraria - speakers	945	784	912	910	928
honoraria - music	800	1,018	800	870	400
choir supplies	311	632	500	0	500
instrument maintenance	137	732	420	429	200
Christian Education	1,382	1,129	1,185	459	800
summer camp (excl. salaries)	0	0	0	720	1,300
advertising	2,648	688	820	1,370	1,200
fuel/utilities	27,085	20,727	25,100	22,643	22,300
office/phone/postage/supplies	6,575	8,647	8,500	9,558	9,500
insurance	5,885	4,628	4,700	4,885	5,250
repairs/maintenance/janitorial	11,005	5,600	4,700	9,162	9,400
elevator	710	936	1,695	1,552	850
Presbytery	6,993	6,884	6,884	6,884	6,944
fundraising	0	0	0	194	225
other (misc.)	26,306	5,701	5,700	2,199	2,000
third floor renovations	0	0	0	5,960	1,800
bank/PAR	426	379	383	424	425
ADP	0	216	222	254	270
<u>total expenses</u>	224,473	213,357	210,600	219,372	226,842
Surplus/deficit	-58,830	-24,051	127	8,123	708

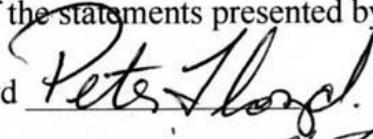
St. James United Church Salaries, 2012

Staff member	2012 budget
<i>Minister</i>	
Salary	\$42,628
Housing	16,000
<i>Music Directors</i>	
Salary	12,531
<i>Office Administrator</i>	
Salary	20,182
Vacation replacement	500
<i>Youth Worker</i>	
Salary	14,917
<i>Custodian</i>	
Salary	14,304
Vacation replacement	300
<i>Sunday Custodian</i>	
Salary (incl. vacation pay)	1,515
<i>Summer Camp Staff</i>	
	11,523
Total Salaries	<u>\$134,400</u>
<i>Other employer costs (benefits - all employees)</i>	
Includes Employment Insurance, CPP, benefits from United Church of Canada, WSIB:	\$22,915
<i>Minister's Allowances</i>	
Books/Study	\$1,275
Travel	1,150
Phone	660
Total Allowances/Benefits	<u>\$26,000</u>
Grand Total:	<u>\$160,400</u>

Auditors' Report

In accordance with our responsibilities as appointed auditors for the St. James United Church general and restricted funds, we confirm that we have reviewed the records of cash received, cash disbursed, the balances from the close of, and accounting activities for the period of January 1, 2011 to December 31, 2011, reconciling these with bank statements. We have also reviewed the accounting procedures and controls in place. As well, we understand that there is an offsite church computer backup system in place. Our audit has been completed to our satisfaction with the records being a factual basis in support of the statements presented by your treasurer, Ron Horton.

Peter Floyd



Dianne Hutchison



Dated:

Jan 11 2012

